

**Regional Water Authority
INTEGRATED REGIONAL WATER MANAGEMENT PLANNING
PROGRAM MEETING SUMMARY**

January 14, 2009

1:00 pm

**Regional Water Authority
5620 Birdcage Street, Suite 110
Citrus Heights, CA**

1. INTRODUCTIONS/AGENDA REVIEW

In attendance: Darrell Eck, SCWA; Paul Schubert, GSWC; Sharon Wilcox, OVWC; John Wingerter, OVWC; Bob Churchill, CHWD; Warren Jung, SSWD; Walt Sadler, Folsom; Bill Hetland, EDCWA; Jim Peifer, City of Sacramento; Jose Ramirez, SRCSD; John Woodling, RWA; Rob Swartz, RWA; Keith Wallace, MWH; Jafar Faghieh, MWH.

2. STATUS REPORTS

- **Budget Update**

Rob Swartz distributed a program budget summary (see **Attachment 1**). Credits to date on the program are \$446,758.31 and expenses have been \$318,221.90 leaving a program budget of \$128,536.41.

3. ARB IRWMP UPDATE STATUS

- **Project Input Form**

Rob Swartz distributed a project input form in a fillable PDF format (electronic version will be e-mailed to group). This form can be used by participants and other stakeholders to enter project information for inclusion into the IRWMP.

- **Participant Interviews**

Keith Wallace reported that nine participating agencies have been interviewed so far for their input on the IRWMP update. Interviews will continue for the next month or so.

- **Governance Structure**

John Woodling led the discussion on the proposed governance structure (see **Attachment 2**). Participants expressed concern over the perception of the number of layers in between the various groups and the role and composition of the new advisory committee. The committee elected to defer action on approving the governance structure until the next meeting. Staff was directed to prepare a new draft based on comments.

Action: Recommend Approval of ARB IRWMP Governance Structure.

No action was taken.

4. PROP 84 UPDATE

- **November 2008 IRWM Grant Workshop**

MWH attended the IRWMP grant workshop. DWR announced that it would accelerate release of approximately \$100 million in IRWMP implementation grants statewide by the summer of 2009. Based on previous distribution formulas, this translates to a maximum grant award for an IRWMP group in the Sacramento River Funding Area of just over \$8 million for implementation projects. Additionally, some \$30 million is expected to be awarded in planning grants. Compliance with AB1420 (water conservation measures) will be a significant consideration for eligibility for the funding opportunity. Staff is working on developing a status of the various participants with respect to AB1420 compliance.

- **Region Acceptance Process Draft Guidelines**

DWR released draft RAP guidelines in December 2008 and will host a workshop for comments on January 27, 2009. The RAP is an application-based process in which regions can become officially recognized by DWR. This is a mandatory first step for eligibility to apply for IRWMP implementation funding. The guidelines indicated that a final RAP application would be released in February with a due date sometime in March. Interviews with DWR to complete the process would be held sometime in April. Staff reviewed these guidelines and believes the level of effort to complete this application will require additional consulting support. Staff will report back on the workshop at the next IRWMP meeting.

Action: Direct Staff on Actions Necessary to Complete Region

Acceptance Process Application

No official action was taken, since a quorum was not present. However, those present directed staff to take appropriate actions to complete a RAP application based on additional information to be released at the DWR workshop on January 27, 2009.

5. COORDINATION UPDATES

- **Cosumnes American Bear Yuba**

Staff reported that it has met on a few occasions to discuss an MOU with CABY to identify coordination between our respective planning efforts. Staff will attend the February 4, 2009 CABY meeting where the MOU will be discussed. Staff will bring this MOU to the RWA IRWMP committee in February, 2009.

- **Sac River Funding Area Meetings**

Staff has been meeting with a group of IRWMP representatives of a variety of regions within the Sacramento River Funding Area. The purpose of these meetings has been to discuss whether these regions could arrive at a proposed set of region boundaries and potential funding

allocations for each of these regions that could be presented to DWR. This would be an alternative to DWR deciding on the way in which funding would be distributed in the region.

6. OTHER ITEMS

There were no other items discussed.

7. ACTION ITEMS/NEXT MEETING

- Staff will attend the RAP workshop and report back to the committee.
- Staff will attend the February CABY meeting.

Next meeting – Wednesday, February 11, 2009 at 1 pm, at RWA.

Attachment 1

Integrated Regional Water Management Planning Program Budget
as of January 31, 2008

Credits

| | |
|-----------------------|----------------------|
| ARBCA Phase II Rebate | \$ 11,758.32 |
| Phase 1 Assessments | \$ 151,500.00 |
| Phase 2 Assessments | \$ 111,000.00 |
| FY07 Assessment | \$ 172,499.99 |
| | <u>\$ 446,758.31</u> |

Debits

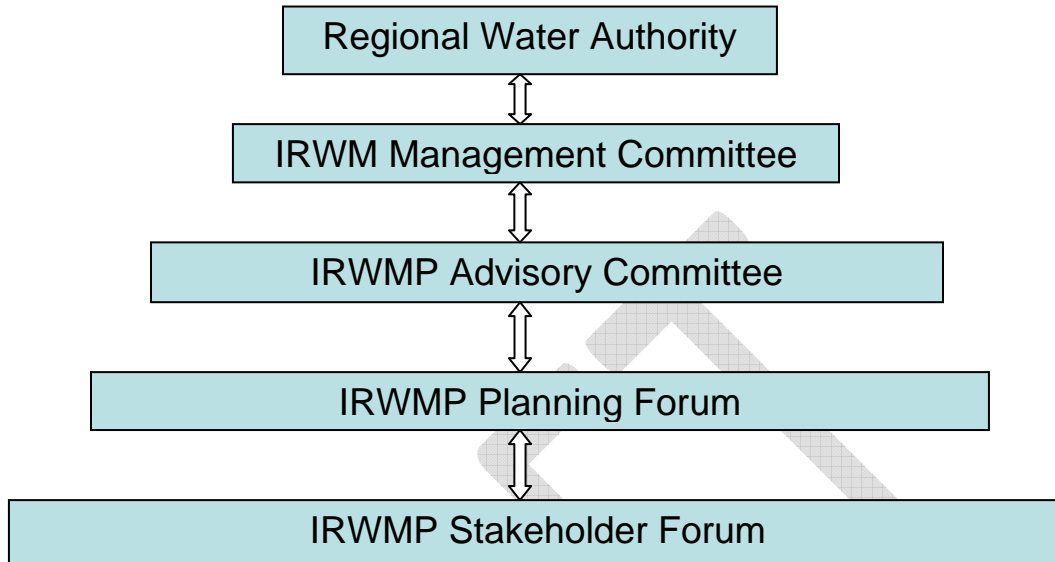
| | |
|--------------------------------------|----------------------|
| RWA Staff | \$ 59,820.00 |
| Legal Staff | \$ 13,803.29 |
| Audits | \$ 1,878.00 |
| Other Direct Costs | \$ 623.32 |
| Direct Consulting Expenses | \$ 1,467.00 |
| Expenses not Reimbursed by P50 Grant | \$ 27.63 |
| Local Cost Share for P50 Grant | \$ 602.66 |
| USACE Cost Share | \$ 240,000.00 |
| | <u>\$ 318,221.90</u> |

Balance

\$ 128,536.41

DRAFT: FOR DISCUSSION PURPOSES ONLY

Attachment 2: ARB IRWM Governance Structure



Regional Water Authority (RWA)

Purpose: Regional Water Management Group with the authority to develop and IRWM plan and submit grant applications.

Roles:

RWA Board

- Responsible for adoption and IRWM Plan implementation
- Serve as applicant, signatory, and fiscal agent on IRWM grant proposals or other funding opportunities consistent with a regional approach.

RWA Staff

- Tracks progress of implementation of projects in IRWM Plan
- Communicates status of IRWM Plan implementation
- Monitors funding opportunities
- Updates project database
- Communicates funding opportunity information to project proponents
- Facilitates the meetings for the IRWMP Management Committee, IRWMP Advisory Committee, the IRWM Planning Forum, the IRWM Stakeholder Forum, and meetings with project proponents and participants.
- Coordinates with neighboring IRWM groups

Composition:

- Regional Water Authority, consisting of representatives from 19 water purveyors, most of which have publicly elected boards of directors. Includes associate members representing public agencies providing

wastewater and electric service. As a public agency, all RWA actions are taken in publicly noticed meetings of the governing board.

Meeting Frequency:

- RWA holds regularly scheduled public meetings the second Thursday of alternating months. The nine-member RWA Executive Committee meets publicly the fourth Wednesday of every month.

IRWM Management Committee

Purpose: Management of the ARB IRWM Program.

Roles:

- Oversees all aspects of development of the IRWM Plan.
- Administers funding for development and maintenance of the IRWM Plan.
- Recommends adoption of IRWM Plan and future revisions to RWA board.
- Directs updates of the IRWM Plan
- Evaluates funding opportunities for regional proposals
- Considers recommendations of Advisory Committee in developing a suite of projects for a grant proposal.
- Directs grant application preparation and authorizes RWA to submit
- Administers funding for development of the grant application
- Appoints new members to IRWMP Management Committee

Composition:

Currently made up of RWA IRWM Committee members (program participants) and Sacramento County (represented by Sacramento County Water Agency).

Meeting Frequency:

- Monthly or as needed.

IRWM Advisory Committee

Purpose: Multidisciplinary and multi-stakeholder committee that serves as an advisor in development of the plan and regional grant proposals.

Roles:

- Provides input to Planning Forum
- Recommends IRWM objectives
- Reviews IRWMP
- Ensures input from broad stakeholder base to development of the IRWM Plan and grant proposals.
- Identifies project linkages and opportunities for integration.
- Approves project selection process in response to specific regional funding opportunity criteria.
- Applies project selection process to evaluate projects for inclusion in specific regional funding proposals.
- Provides project selection process results to IRWMP Management Committee.

Composition:

- Includes
 - RWA Executive Director
 - Water Forum Executive Director (representing water, environmental, business, and public caucuses)

- Representatives of Placer, Sacramento, and El Dorado counties, to represent the public in the area covered by the plan.

Meeting Frequency:

- Quarterly or as needed

IRWM Planning Forum

Purpose: a forum for stakeholders to provide input to the development of the IRWM Plan, develop integrated projects, and collaborate on regional water management activities.

Roles:

- Provides input to the IRMW Plan development
- Provides for collaboration opportunities among project proponents
- Provides an opportunity to develop integrated projects
- Provides a technical forum for data sharing
- Ensures that project proponents develop appropriate project information.

Composition:

- Primarily a working meeting for project proponents and participants, but open to the public

Meeting Frequency:

- Twice annually or as needed

IRWMP Stakeholder Forum

Purpose: To outreach to all parties that are interested in the IRWM Plan.

Roles:

- Involves community in the development of the IRWM Plan
- Forum for sharing information on emerging funding opportunities
- Helps to ensure public support for the IRWM Plan
- Recruits additional project proponents to the planning forum

Meeting Frequency:

- At least annually and at key milestones in the IRWM Plan.

Composition:

- Primarily a forum to inform the public about the plan. Open to all interested parties, such as:
 - Members of the public at large
 - Neighboring IRWMP representatives
 - Environmental and watershed groups
 - Local governments
 - Business interests
 - Agricultural interests
 - Tribal interests
 - Flood Control Agencies
 - Wastewater Operators

- Academics (CSUS, UC Davis)
- Community Groups
- Environmental Justice Groups

Project Proponents

Definition:

An IRWM Plan participant or other interested party that introduces projects for consideration of inclusion into the IRWM Plan.

Roles:

- Develop water-related projects through individual planning processes
- Develop water-related projects through participation in the IRWMP Stakeholder and Planning Forums.
- Provide project information for inclusion in IRWM Plan.
- Provide project information in response to selection process for specific integrated regional grant opportunities.
- Implement projects in accordance with agreement with RWA specific to any criteria related to a given funding source.
- Open to any group with authority to participate in an IRWM Plan and to implement a water resources management related project.

Meeting Frequency:

- Meets with staff and consultants whenever necessary.

Water Forum Successor Effort

Not a formal part of the IRWM development or implementation governance (except through participation of the Executive Director). The Water Forum Successor Effort (WFSE) is an existing forum with broad representation that will be leveraged to solicit input to the IRWM plan. The WFSE consists of four caucuses: Water, Environmental, Business, and Public. Meetings of the caucuses, Coordinating Committee, and Plenary will be used to disseminate information and solicit feedback.

Regional Project Selection Process

