

**REGIONAL WATER AUTHORITY
EXECUTIVE COMMITTEE AGENDA
Wednesday, January 25, 2012; 8:30 a.m.
5620 Birdcage Street, Suite 110
Citrus Heights, CA 95610
(916) 967-7692**

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENT:** Members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.
- 3. CONSENT CALENDAR**
 - Minutes of the December 15, 2011 Executive Committee meeting.
Action: Approve Consent Calendar items.
- 4. 2012 RWA EXECUTIVE COMMITTEE MEETING SCHEDULE**
Action: Adopt proposed schedule of Executive Committee meetings for 2012.
- 5. CHANGES TO RWA POLICIES 300.2, 300.1 AND 200.2**
Action: Recommend Board Approval of Changes to RWA Policies 300.2, 300.1 and 200.2.
- 6. LABOR COMPLIANCE PROGRAM**
Action: Adopt Resolution 2012-01 approving an RWA labor compliance plan for purposes of implementing projects funded under the Proposition 84 implementation grant and authorizing staff to submit an application for approval of the plan to the California Department of Industrial Relations.
- 7. EXECUTIVE DIRECTOR'S REPORT**
 - a) Government Affairs Update
 - b) Grants Update
 - c) IRWM Update
 - d) Public Relations Program Update
 - e) Water Efficiency Program Update
 - f) Water Forum Update

- g) RWA Outreach
- h) RWA Strategic Plan

8. DIRECTORS' COMMENTS

ADJOURNMENT

Upcoming meetings:

Upcoming Executive Committee Meetings – Wednesday, February 22, 2012 and Wednesday, March 28, 2012; 8:30 a.m.; RWA office.

Next RWA Board of Directors' Meeting – Thursday, March 8, 2012, 9:00 a.m.; RWA conference room, 5620 Birdcage Street, Ste. 110, Citrus Heights, CA 95610

January 25, 2012

AGENDA ITEM 3: CONSENT CALENDAR

The draft minutes from the Executive Committee meeting held December 15, 2011.

Action: Approve Consent Calendar Items.

1. CALL TO ORDER

Chair George called the meeting of the Executive Committee to order at 8:30 a.m. Individuals in attendance are listed below:

Executive Committee Members

Bob Churchill, Citrus Heights Water District
Ken Payne, City of Folsom
Ron Greenwood, Carmichael Water District
Debra Sedwick, Del Paso Manor Water District
Bill George, El Dorado Irrigation District
Paul Schubert, Golden State Water Company
Kerry Schmitz, Sacramento County Water Agency
Rob Roscoe, Sacramento Suburban Water District
Pam Tobin, San Juan Water District

Staff Members

John Woodling; Rob Swartz; Nancy Marrier, Linda Higgins, Cecilia Partridge, Monica Garcia and Ryan Bezerra, legal counsel.

Others in Attendance

Evelyn Cook. Nicole Krotoski participated via conference phone.

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

The draft minutes from the Executive Committee meeting held September 28, 2011.

Motion/Second/Carried (M/S/C) Ms. Sedwick moved, with a second by Mr. Churchill, to approve the consent calendar.

4. 2011 AUDIT REPORT

Cook CPA Group has completed the financial audit for the fiscal year that ended June 30, 2011. The full audit report was included in the packet. Evelyn Cook, reported that RWA has received an unqualified, or clean opinion, on the 2011 financial report and she commended staff for their thoroughness. Ms. Cook walked through the financial statements and noted that last year's recommendation to implement a new quarterly report on the grant activity was implemented by staff. Ms. Cook also indicated that there were no audit adjustments necessary.

M/S/C Ms. Tobin moved, with a second by Mr. Schubert, to recommend RWA Board acceptance of the 2011 RWA financial audit report.

5. CHANGES TO RWA POLICIES 300.2, 300.1 and 200.2

At the July 27, 2011 Executive Committee meeting, the Committee requested that staff look at the current policies concerning professional services and update as needed. They also requested that we revisit the policies every two years. Staff has worked with legal counsel to make changes to update RWA Policy 300.2 *Professional Services Selection and Contracting Policy*, Policy 300.1 *Authority Delegated to the Executive Director* and 200.2 *Authority Delegated to the Executive Committee*.

Mr. Woodling explained that the proposed changes to Policy 300.2 also affected Policy 300.1 and 200.2. The change to policy 300.2 included raising the Executive Director's authorization for professional services agreements from \$20,000 to \$50,000, reflecting the fact that the original policy is almost a decade old and needed updating. Additionally, the Executive Committee approval cap was raised from \$100,000 to \$150,000. Section two was added to clarify whether the contract applies a lifetime cap or an annual cap. Section II b clarifies that subscription program committees have the authority to approve an increase in the amount of a contract for project-related work. Section II c states that a consultant may purchase third party goods and services and they will be deemed a separate agreement not subject to the contracting limits (with prior approval of the Executive Director).

There was discussion regarding the wording about whether there should be more specific language for each consultant contract to include a monetary cap and contract time limit. No action was taken at this time to approve the changes to RWA Policies 300.2, 300.1 and 200.2. The policies will be brought back to the Executive Committee in January 2012.

6. LABOR COMPLIANCE PROGRAM

Mr. Swartz, Principal Project Manager, explained the basis for the Labor Compliance Program. He reported that grants awarded through Proposition 50 and 84 bonds funds require the use of a Department of Industrial Relations (DIR) approved labor compliance program (LCP). Prior to September 2011, local agencies participating in these grant-funded projects have been able to rely on 3rd party contractor LCPs for compliance. RWA provided information on LCP vendors in the region, and participating agencies contracted directly with the 3rd parties for LCP services. On September 1, 2011, DIR eliminated all approved 3rd party LCPs and will no longer certify those types of LCPs. This leaves limited options, particularly under Prop 84, for participants to comply with these LCP requirements.

DIR still allows the use of a third party to implement an LCP, but a public agency needs to submit the application and manage the approved program. RWA has inquired with DIR about the possibility of having RWA submit an application for an LCP that could be used in our region for Prop 50 and Prop 84 compliance only. While we are still working with DIR on approval of this concept, DIR did give an indication that it was receptive to exploring the option. The idea is that RWA would work with a third party to develop the LCP application to DIR, identifying the third party contractor as the actual staff that will implement the LCP. If approved, project proponents could then contract directly with the third party for LCP services during the construction phase of their project.

Mr. Swartz reported that in compliance with RWA policy 300.2 for consulting services, staff developed an RFQ (included in packet) in November 2011 to identify a qualified LCP contractor. To identify potential contractors, staff retrieved a list of previously approved third party LCPs from the DIR web site. Staff identified LCP contractors that were located within approximately 1 hour of Sacramento. The list included 10 contractors that met the criteria (list was included in the packet). Staff prepared a summary of the review and recommendations for the three responding contractors. The firm that was selected for these services was Diversified Contract Management.

M/S/C Mr. Payne moved, with a second by Ms. Tobin, to approve the selection process and staff recommendation for a labor compliance program contractor.

7. EXECUTIVE DIRECTOR COMPENSATION

Ryan Bezerra, legal counsel, reviewed the RWA JPA to see if the voting from the September and November RWA Board meeting was sufficient to pass the motion to increase the Executive Director's compensation. At the September meeting there was a roll call taken on this action item with 8 yes and 6 no votes. Eleven yes votes (a majority of the total membership) were required for

purposes of approval. The item was then requested to be brought back to the board at the November 10, 2011 meeting for further discussion and voting. A roll call was taken again on this action item with 10 yes and 7 no votes. Eleven yes votes are required for purposes of approving the recommendation. Mr. Bezerra reported that although there were a total of 11 members voting yes, not all 11 were present to vote simultaneously at either meeting. At the November meeting Mr. Greenwood made a motion to consider only the one-time payment portion of the proposal, which was seconded by Ms. Tobin. The motion was tabled pending the legal clarification.

There was discussion that information should be included in the January 12, 2012 RWA board packet regarding how the Executive Director's position has evolved and expanded and that the \$3,000 one time employee recognition was approved in the 2011-2012 budget. Some Executive Committee members expressed the concern that current economic conditions made it difficult to take any action that increased compensation. Mr. Woodling reminded the Executive Committee that an abstained vote is the same as a yes vote while absentee is not a yes vote.

M/S/C Ms. Tobin moved, with a second by Mr. Greenwood, to recommend to the RWA Board to revisit the compensation for the Executive Director for Fiscal Year 2011-2012 and approve a \$3,000 one time employee merit recommendation.

A roll call was taken. There were 7 yes and 2 no votes.

8. 2012 RWA BOARD MEETING SCHEDULE

RWA Board meetings are held on the second Thursday of every other month. The meetings begin at 9:00 a.m. The schedule of meetings for 2012 will remain the same, with a proposed change to the May 10, 2012 date. This meeting would conflict with the ACWA Spring Conference; therefore, the meeting will be changed to May 17, 2012

M/S/C Mr. Roscoe moved, with a second by Mr. Payne, to recommend RWA board approval of the proposed Board meetings for 2012.

9. JANUARY 12, 2012 RWA BOARD MEETING AGENDA

M/S/C Mr. Roscoe moved, with a second by Ms. Tobin, to approve January 12, 2012 proposed RWA Board meeting agenda as amended striking item 4.d. and making agenda item 4.e. a separate item.

10. WATER EFFICIENCY PROGRAM UPDATE

Linda Yager, WEP Project Manager, reported that the Regional Water Efficiency Program Advisory Committee meeting, participants voted to approve the FY 2011-12 WEP Business Plan on June 14, 2011, which outlines a plan to comply

with the CUWCC's public information and school education BMP's through a regional program. The plan outlines working with the outreach consultant and the Public Outreach Committee to refresh the Blue thumb campaign after review of the 2011 telephone survey.

Staff requested to use IN Communications for outreach services and implementation of the 2012 Blue Thumb Public Outreach campaign because of the past two year's campaign experience. On November 4, 2011 the Public Outreach Subcommittee approved continuing with the Blue Thumb campaign for a third year using the same consultant. Because past contract support exceeds \$20,000, staff is requesting to waive RWA Policy 300.2 for the following reasons:

- The WEP Public Outreach Committee voted to use the existing consultant and continue the Blue Thumb campaign for 2012.
- IN Communications has the highest level of demonstrated WEP and Blue Thumb knowledge and expertise.
- IN Communications was originally selected through an open and competitive process to develop and implement the outreach program.

M/S/C Mr. Payne moved, with a second by Mr. Roscoe, to waive RWA Policy 300.2 for consulting services selection and authorize the Executive Director to execute a task order with IN Communications for public outreach and communication services and implementation of the 2012 Blue Thumb Public Outreach Campaign for a not-to-exceed amount of \$146,000.

11. EXECUTIVE DIRECTOR'S REPORT

Mr. Woodling reported that with input from the Government Affairs Committee and the Executive Committee, staff prepared a legislative and regulatory agenda for RWA for 2012. The document has been distributed for approval pursuant to the unanimous consent provisions of the joint powers agreement. As of December 8th, about half of members had responded affirmatively.

Staff and members met with Assembly members Richard Pan, Roger Dickinson, and Alyson Huber to discuss the realities of water use in the region, as outlined in our stewardship brochure, and the development of the regional coalition. We will continue to meet with legislators to lay the groundwork for 2012.

The Delta Stewardship Council has set February 2nd as the deadline for public comments on the draft EIR for the Delta Plan. RWA staff, members and legal counsel will review the EIR and coordinate with other northern California organizations on comments. RWA staff, along with members of the Mountain Counties Water Resources Association met with staff and members of the Delta Stewardship Council to convey our most serious concerns with the Delta Plan on December 8, 2011.

Mr. Swartz said that staff continues to coordinate with DWR to develop the final funding agreement for the recently awarded Prop 84 Implementation Grant. We are currently working with project proponents to complete their updated scope, schedule, and budget for inclusion in the funding agreement. This information is expected to be delivered to DWR by December 16, 2011. The final funding agreement is expected in early 2012, although the eligible date for grant reimbursable expenses will remain effective as of the award date in August 2011.

Mr. Swartz reported that progress continues on the American River Basin IRWMP Update. Work is nearing completion on the development of a project database and web-based IRWMP interface. The interface is expected to “go-live” by mid-December to a limited number of users that will Beta test the site and is expected to be released to the public before the end of December. When the interface is complete, we will request of all stakeholders to begin entering projects that they want considered for inclusion in the IRWMP. A workshop to demonstrate the site and educate users on site features is being planned for January 2012.

Mr. Woodling said that he has been working to develop the concept and principles for a coalition to support the region’s interests in a Delta solution and other water issues. The principles and a list of participants to date were attached. SACOG is scheduled to take up a resolution on the issue December 15th. On November 1 and December 6, 2011, the first two meetings of the coalition were held. The group is developing more detail around our shared interests as well as discussing logistical considerations for the management of the coalition. The group plans to develop a high level comment letter on the Delta Plan draft EIR and seek as many signatories as possible as an initial action of the coalition.

The Water Forum held the first two of what may be a series of cross-caucus discussions centered primarily on implementation of the lower American River flow standard. Participants from the four caucuses attended, and all have recommitted to the coequal objectives. A delegation representing the caucuses will meet with State Water resources Control Board staff to understand how their Delta Flow setting process may impact the flow standard. There will be several attendees representing different agencies at the meeting scheduled for today. It will be interesting to see what their process will be going forward on tributary flows and Delta flows and how the flow standard on the American River could fit into that process.

Mr. Woodling reported that he was an invited participant at an event entitled “An Uncommon Dialogue,” sponsored by the Woods Institute at Stanford University. The event was a facilitated workshop to discuss best practices for groundwater management. RWA was the host of the December plenary meeting of the

California Urban Water Conservation Council (CUWCC). The event was an all day event on December 14th at the West Sacramento City Hall Galleria.

12. DIRECTORS' COMMENTS

Mr. Greenwood commented on the public's response to Carmichael Water District's recent rate increase. Mr. Greenwood requested that everyone complete a survey online called Carmichael patch.

Mr. Roscoe commented on a new report being released today on aging infrastructure and the cost of inaction.

Mr. Woodling thanked Chair George for his services as 2011 RWA Chair.

ADJOURNMENT

With no further business to come before the Board, Chair George adjourned the meeting at 10:09 a.m.

By:

Chairperson

Attest:

Nancy Marrier, Board Secretary / Treasurer

January 25, 2012

AGENDA ITEM 4: 2012 RWA EXECUTIVE COMMITTEE MEETING SCHEDULE

BACKGROUND:

RWA Executive Committee meetings are held on the fourth Wednesday of each month at the RWA office, 5620 Birdcage Street, Ste. 110 in Citrus Heights. The meetings begin at 8:30 a.m. Following are the regularly scheduled dates of meetings for 2012 with notes as to potential meeting conflicts and proposed changes to the schedule:

Current Executive Committee Schedule	Meeting Conflicts	Proposed 2012 Executive Committee Schedule
February 22, 2012		February 22, 2012
March 28, 2012		March 28, 2012
April 25, 2012	Metro Chamber Cap-to-Cap	April 18, 2012
May 23, 2012		May 23, 2012
June 27, 2012		June 27, 2012
July 25, 2012		July 25, 2012
August 22, 2012		August 22, 2012
September 26, 2012		September 26, 2012
October 24, 2012		October 24, 2012
November 28, 2012	Week after Thanksgiving	November 28, 2012
December 26, 2012	Christmas week	Cancel

STAFF RECOMMENDATION:

Action: Adopt proposed schedule of Executive Committee meetings for 2012.

January 25, 2012

AGENDA ITEM 5: CHANGES TO RWA POLICIES 300.2, 300.1 AND 200.2

BACKGROUND:

At the July 27, 2011 Executive Committee (EC) meeting, the EC requested that staff look at the current policies concerning professional services and update as needed. They also requested that we revisit the policies every two years. Staff worked with legal counsel to make changes to update RWA Policy 300.2 *Professional Services Selection and Contracting Policy*; Policy 300.1 *Authority Delegated to the Executive Director* and 200.2 *Authority Delegated to the Executive Committee*. The EC reviewed draft policies and gave further direction at its December 15, 2011 meeting, which has been incorporated into the attached draft policies.

STAFF RECOMMENDATION:

Action: Recommend Board Approval of Changes to RWA Policies 300.2, 300.1 and 200.2.

REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

Policy Type : Operations
Policy Title : Professional Services Selection ~~and Contracting~~ Policy
Policy Number : 300.2
Date Adopted : September 24, 2003
Date Amended : ~~January~~, 2012

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PROFESSIONAL SERVICES SELECTION ~~AND CONTRACTING~~ POLICY

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The procurement of consulting and professional services for the Regional Water Authority will be on the basis of documented competence and qualifications for the types of services to be performed, and at a fair, competitive and reasonable price.

For the purposes of this policy, the term “consulting and professional services” means any specialized services performed by firms or persons who are qualified, by education, experience, licenses or certification in a particular field. Types of services may include, but are not limited to: engineering, information technology, financial, public relations, legal, and human resources.

I. ~~General Procedures~~

~~Generally, consulting~~ and professional services that would cost ~~\$50,000~~ or less will be obtained pursuant to a selection process determined by the Executive Director.

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Consulting and professional services that would cost more than ~~\$50,000~~ will ~~generally~~ be obtained ~~through~~ a competitive process by issuance of a Request for Proposals or a Request for Qualifications, as determined by the Executive Director, and a contract for such services will be subject to: (1) approval of the Executive Committee, and (2) for a contract for services that would cost more than ~~\$150,000~~, approval of the Board of Directors.

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The Executive Director will recommend to the Executive Committee ~~and, where applicable, the Board of Directors~~, selection based on documented competence and qualifications for the types of services to be performed, and at a fair, competitive and reasonable price, and not based solely on the lowest-cost proposal submitted.

~~With each recommendation for a contract exceeding \$50,000, the Executive Director will provide to the Executive Committee and, where applicable, the Board of Directors, a written description of the selection process. The description will include: (1) a copy of the solicitation; (2) a list of firms invited; (3) a description of the method used to identify the invited firms and the selection criteria used; and (3) a summary and ranking of each proposal received, including the proposed fees and costs, and scope of work to be performed.~~

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II. Procedures for Specific Situations

A. Recurring Work

- If RWA contracts with a consultant for work of a recurring nature to be performed over two or more years (e.g., auditing, accounting or technical writing services), the Executive Director will determine the total estimated cost of the work over the life of the contract and, based on that cost estimate, will follow the applicable contracting procedure in Part I of this Policy when making the contract.
- Other than requesting annual appropriations in the budget for funding work under a recurring contract, the Executive Director will not be required to request additional approvals from the Executive Committee or the Board in the second and following years.
- Recurring contracts will not have a term longer than five years. If, upon review, the Executive Director believes that it would be beneficial to RWA to extend a recurring contract for an additional term, the Executive Director will prepare a report to the Executive Committee or Board, as appropriate, justifying the extension and requesting such approval from the appropriate body.

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B. Extended or Successive Contracts

- If a consultant is working under an approved contract for specified work, the amount of the contract for the same or related work can be increased above the approved amount without further Board or Executive Committee approval if the increase is within the authorized amount for consulting services provided in the current year's budget, provided that a subsequent increase in the contract amount does not exceed \$50,000.
- For contracts originally in the amount of \$50,000 or less, the Executive Director may waive this policy up to the amount of \$100,000, provided that the waiver involves the extension of an existing contract or execution of a successive contract with the same consultant and subject to the availability of funds.
- A waiver will be effective only upon a written determination by the Executive Director that: (a) the consultant satisfactorily performed the previous stage of a project, has acquired extensive background and working knowledge of the work to be performed, and is a highly-recognized or only authority in the field or area of work to be performed; (b) it would be more cost- and time-efficient for RWA to enter into the extended or successive contract than to issue a solicitation for a new contract; and (c) the need for a higher contract amount and increased work was not foreseeable at the time that the original contract was executed. The Executive Director will report the contract extension to the Executive Committee at its next meeting.
- The Executive Director will report on expenditures of the budgeted amount to the Board or Executive Committee, as appropriate.

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<#>The Executive Director will report on expenditures of the budgeted amount to the Board or Executive Committee, as appropriate.¶
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<#>Any proposal to increase the amount of a consultant's contract above the amount authorized in an annual budget will be subject to Board or Executive Committee approval according to the procedures in Part I.¶
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- Any proposal to increase the amount of a consultant's contract above the amount authorized in an annual budget will be subject to Board or Executive Committee approval in accordance with the procedures in Part I.

C. Subscription Programs

- Once a consultant contract for a subscription program has been authorized by the executive committee or Board in accordance with the Part I general procedures, the committee established by the project agreement will have the authority to approve an increase in the amount of a consultant contract for project-related work.
- The increased contract amount will not become effective until the Executive Director determines and certifies that the increase will not affect or become a debt, liability or obligation of non-participating RWA members and reports the project committee's decision to the Board or Executive Committee, as appropriate.

D. Third Party Goods or Services Under an Existing Contract

- A consultant under contract may recommend that RWA obtain goods or services from third parties through the consultant, rather than by separate contract (for example, a media buy for a public awareness campaign being conducted by a consultant). Subject to the below conditions, obtaining such third party goods and services will be deemed a separate agreement not subject to the monetary contracting limits affecting the prime contract.
- Before obtaining third party goods or services through an existing consultant contract, the Executive Director will determine in writing that the good or services are necessary for RWA's purposes; the goods are of sufficient quality or the services will be provided by persons or entities with the requisite qualifications and experience; are offered at a fair, competitive and reasonable price; and that there is a business justification for obtaining the goods or services through the consultant rather than directly from the provider.
- The Executive Director will report such a "pass-through" procurement of third party goods or services at the next meeting of the Board or Executive Committee, as appropriate, when such goods or services cost in excess of \$50,000.

III. Alternate Selection Process

Regardless of the amount or of any other limitations provided in this policy, the Executive Committee may at any time approve an alternate selection process in cases where a consulting firm has satisfactorily performed the previous stage of a project, has acquired extensive background and working knowledge of the work to be performed, is a highly-recognized authority in the field or area of work to be performed, or is the only-

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<#>A waiver will be effective only upon a written determination by the Executive Director that: (a) the consultant satisfactorily performed the previous stage of a project, has acquired extensive background and working knowledge of the work to be performed, and is a highly-recognized or only authority in the field or area of work to be performed; and (b) as a result it would be more efficient for RWA to enter into the continued or successive contract. ¶

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known available highly-recognized authority, and the alternative process is in the best interests of RWA.

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IV. Policy Review

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This Policy shall be reviewed at least once every five years.

REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

Policy Type : Operations
Policy Title : Authority Delegated to the Executive Director
Policy Number : 300.1
Date Adopted : September 12, 2002
Date Amended : [January 12, 2012](#)

AUTHORITY DELEGATED TO THE EXECUTIVE DIRECTOR

General Authority

The Executive Director will be the chief administrative officer of the RWA, will serve at the pleasure of the Board of Directors, and will be responsible to the Board for the proper and efficient administration of the RWA pursuant to the provisions of the RWA Joint Powers Agreement, or any resolution or policy directive of the Board.

Specific Authority

The Executive Director will be authorized to:

- Plan, organize and direct all RWA activities, under policy direction from the Executive Committee and the Board of Directors;
- Appoint and remove all RWA employees (subject to compensation and benefits that are authorized within the RWA-approved budget), all of whom will serve at the pleasure of the Executive Director, except as is otherwise provided by law, by the RWA Joint Powers Agreement or directive of the Executive Committee or the Board of Directors;
- ~~Enter into contracts on behalf of RWA for an expenditure of budgeted funds that does not exceed \$20,000 per contract without the prior approval of the Executive Committee or the Board of Directors, provided that the Executive Director will report on any such contract on a regular basis to the Executive Committee pursuant to the provisions of Policy 300.2, Professional Services Selecting and Contracting; or directive of the Executive Committee or the Board of Directors;~~
- Prepare the RWA budget for consideration for approval by the Executive Committee and the Board of Directors;

- Pay RWA bills that are within the RWA-approved budget and are consistent with the terms of RWA-approved contracts;
- Administer and make payments under contracts that have been approved by RWA, consistent with the terms of the contracts;
- Administer and make payments under Project or Program Agreements under Article 22 of the RWA Joint Powers Agreement that have been approved by the Executive Committee; and
- Prepare agendas for meetings of the Executive Committee and the Board of Directors.

Duties

The Executive Director will do the following:

- Maintain liaison and relationships among JPA members and federal, state and local agencies;
- Report to the RWA Board of Directors and Executive Committee at scheduled meetings, and make recommendations to the Board on matters related to policy and the implementation of adopted policies;
- Prepare agendas for Board and committee meetings, and oversee preparation of minutes of Board and committee meeting;
- Develop personnel policies as they relate to administrative, managerial and technical staffs of the RWA;
- Develop and maintain financial policies for consideration and approval by the Executive Committee and the Board of Directors to ensure that financial policies and operations comply with applicable state, federal and local government requirements;
- Oversee implementation of adopted policies and actions of the Executive Committee and Board of Directors; and
- Serve as Executive Director of the Sacramento Groundwater Authority (SGA), and manage the operations of SGA pursuant to the terms and conditions of the cost-sharing agreement between RWA and SGA.

REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

Policy Type : Board of Directors
Policy Title : Authority Delegated to the Executive Committee
Policy Number : 200.2
Date Adopted : November 19, 2001
Date Amended : September 12, 2002
[January 12, 2012](#)

AUTHORITY DELEGATED TO THE EXECUTIVE COMMITTEE

General Authority

The Executive Committee will have the decision-making authority delegated to it by the Board of Directors, and will coordinate and monitor the activities of RWA staff and consultants, review and approve routine business decisions, and serve as a sounding board for ideas and issues on behalf of the Board of Directors. The Executive Committee will not take a position on legislation, regulatory or land use planning issues or projects proposed by other entities (if such authority has been delegated to it by the Board of Directors) without first obtaining the written consent of all of the Members of RWA, in accordance with the provisions of Article 7b of the RWA Joint Powers Agreement.

Specific Authority

The Executive Committee will be authorized to:

- Prepare the RWA budget for consideration for approval by the Board of Directors;
- Approve the payment of RWA bills within the RWA-approved budget;
- Approve, authorize and administer contracts for expenditures within the RWA-approved budget, provided that the amount of any such contract (or the combination of contracts for the same program or project) will not exceed ~~\$100~~150,000;
- Approve, authorize and administer contracts within the RWA-approved budget that exceed ~~\$100~~150,000, with the approval of the Board of Directors;

- Approve, authorize and administer (1) Project or Program Agreements under Article 22 of the RWA Joint Powers Agreement, and (2) Consulting and funding agreements to implement a Project or Program Agreement (which agreements do not require approval of the Board of Directors so long as the Executive Committee makes a finding that the interests of Members and Contracting Entities of RWA who do not participate in the Project or Program will not be adversely affected by RWA entering into and performing the agreement);
- Delegate to the Executive Director the authority to administer contracts on behalf of RWA; and
- Prepare and approve agendas for meetings of the RWA Board of Directors.

Duties

The Executive Committee will do the following:

- Hold regular meetings, generally once per month, and call special meetings from time to time as needed, at the discretion of the Chair;
- Be responsible for the oversight of the Executive Director's performance and activities, including conducting an evaluation of the performance of the Executive Director, and make recommendations to the Board of Directors concerning the Executive Director's performance, compensation, benefits and other terms of employment pursuant to the terms and conditions of the then current Employment Agreement with the Executive Director;
- Provide policy direction to the Executive Director within the approved policy framework established by the Board of Directors; and
- Report to the Board of Directors on a regular basis of actions taken by the Executive Committee, and provide the Board with copies of agreements approved and other relevant documents.

January 25, 2012

AGENDA ITEM 6: LABOR COMPLIANCE PROGRAM

BACKGROUND:

Grants awarded through Proposition 50 and 84 bonds funds require the use of a Department of Industrial Relations (DIR) approved labor compliance program (LCP). Prior to September 2011, local agencies participating in these grant-funded projects were able to rely on third-party contractor LCPs for compliance. RWA provided information on LCP vendors in the region, and participating agencies contracted directly with the third-parties for LCP services. On September 1, 2011, DIR eliminated all approved third-party LCPs and will no longer certify those types of LCPs. This leaves limited options, particularly under Prop 84, for participants to comply with these LCP requirements.

DIR still allows the use of a third-party to implement an LCP, but a public agency needs to submit the application and manage the approved program. RWA has inquired with DIR about the possibility of having RWA submit an application for an LCP that would be used in our region for Prop 84 compliance only¹. The concept is that RWA would work with a third-party to develop the LCP application to DIR, identifying the third-party contractor as the assigned staff that will implement the LCP. If approved, project proponents could then contract directly with the third-party contractor for LCP services during the construction phase of their project.

At the December 15, 2011 RWA Executive Committee (EC) meeting, the EC approved the staff recommendation to use Diversified Contract Management (DCM) as our labor compliance contractor. This decision was based on a request for qualifications issued by RWA in November 2011. Staff is working with DCM to develop the application for the LCP to be submitted to DIR. This requires an adopting resolution (enclosed) by RWA to be submitted with the application. Staff will provide a brief overview of LCP elements to the EC. Staff anticipates submitting the application by early February 2012 and DIR has 60 days to review the application.

STAFF RECOMMENDATION:

Action: Adopt Resolution 2012-01 approving an RWA labor compliance plan for purposes of implementing projects funded under the Proposition 84 implementation grant and authorizing staff to submit an application for approval of the plan to the California Department of Industrial Relations.

¹ Staff initially tried to have the remaining Prop 50 projects authorized under the plan, but DIR has confirmed that RWA can only apply for projects funded under Prop 84. Projects funded under Prop 50 will have the option of using the DIR Compliance Monitoring Unit.

RESOLUTION No. 2012-01

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS ADOPTING THE REGIONAL WATER AUTHORITY COMPLIANCE PLAN FOR THE PURPOSE OF IMPLEMENTING LABOR COMPLIANCE PROVISIONS ON CERTAIN PUBLIC WORKS CONTRACTS FUNDED UNDER PROPOSITION 84 OF 2006

WHEREAS, California Labor Code Section 1770, *et seq.*, requires contractors on public works projects pay their workers based on the prevailing wage rates that are established and issued by the Department of Industrial Relations, Division of Labor Statistics and Research; and

WHEREAS, California Labor Code Section 1776 requires contractors to keep accurate payroll records of trades workers on all public works projects and to submit copies of certified payroll records upon request; and

WHEREAS, California Labor Code Section 1777.5 requires contractors to employ registered apprentices on public works projects; and

WHEREAS, the Regional Water Authority was formed and is authorized to operate under the Joint Exercise of Powers Act, California Government Code sections 6500 through 6599.3; and

WHEREAS, the Regional Water Authority has been awarded a grant through Proposition 84 (Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006; Public Resource Code sections 75075 *et seq.*); and

WHEREAS, Proposition 84 requires grantees to adopt and implement a Labor Compliance Program approved by the California Department of Industrial Relations.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Committee of Board of Directors of the Regional Water Authority, having reviewed the item:

1. Authorizes staff to contract with Diversified Contract Management Group for purposes of complying with the provisions of Proposition 84 requiring labor compliance monitoring.
2. Hereby adopts the Regional Water Authority Labor Compliance Program.
3. Directs staff to proceed with obtaining approval of said Program from the Department of Industrial Relations.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Regional Water Authority, Sacramento County, California at a meeting thereof held January 25, 2012, by the following vote of the members thereof:

AYES, and in favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

Nancy Marrier, Board Secretary/Treasurer

APPROVED:

Chair, Pam Tobin

January 25, 2012

AGENDA ITEM 7: EXECUTIVE DIRECTOR'S REPORT

- a) Government Affairs Update
- b) Grants Update
- c) IRWM Update
- d) Public Relations Program Update
- e) Water Efficiency Program Update
- f) Water Forum Update
- g) RWA Outreach
- h) RWA Strategic Plan

JANUARY 25, 2012

TO: REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE

FROM: JOHN WOODLING

RE: EXECUTIVE DIRECTOR'S REPORT

- a) Government Affairs Update** – The legislature has opened its 2012 session. AB 550 (Huber) is a two-year bill that would have required a vote of the legislature to approve alternative Delta conveyance. This bill failed to pass out of the Water, Parks, and Wildlife Committee, despite support from the committee chair.

The Delta Stewardship Council has set February 2nd as the deadline for public comments on the draft EIR for the Delta Plan. RWA staff, members and legal counsel will review the EIR and coordinate with other northern California organizations on comments. RWA organized a coalition letter with high level comments on the EIR, as an initial activity of the North State Water Alliance.

- b) Grants Update** – Staff continues to coordinate with DWR to develop the final funding agreement for the recently awarded Prop 84 Implementation Grant. Staff has submitted the updated scope, schedule, and budget of each project to DWR for inclusion in the funding agreement. The final funding agreement is expected in early 2012, although the eligible date for grant reimbursable expenses will remain effective as of the award date in August 2011.

RWA continues to manage the Prop 50 implementation grant awarded by DWR in 2006. To date, 5 of the 14 projects have been completed and more than \$18 million of the \$25 million award has been distributed to participants. Staff is actively working with The Nature Conservancy, the City of Sacramento, and Sacramento County Water Agency to begin reimbursement for their ongoing projects.

- c) IRWM Update** – Progress continues on the American River Basin IRWMP Update. Work on the development of a web-based IRWMP interface is nearly complete and the site is being announced to stakeholders. With the interface in place, we are requesting stakeholders to begin entering their projects that they want considered for inclusion in the IRWMP. A workshop to demonstrate the site and educate users on site features is being planned for early February 2012. The initial response to call for projects will help inform our next step of how to best prioritize projects. Staff will rely on input from stakeholders and the IRWMP advisory committee to develop the prioritization methodology.

d) Public Relations Program Update – The North State Water Alliance continues to grow (attached). RWA, NCWA, Mountain Counties Water Resources Association, and SACOG now form the core leadership of the alliance. Mr. Woodling has been meeting with Sacramento Metro Chamber staff and committees to seek active leadership participation in the group. The North State Water Alliance will provide a platform to inform stakeholders more broadly and gain influential support for protection of our water interests. The alliance is intended to leverage the efforts of RWA and other individual agencies and organizations. The Public Affairs program committee convened on January 12. While participants are committed to continuing the subscription program, there is some disagreement on direction. A sub-group will convene to develop a strategy for actions of the RWA Public Affairs program in 2012.

e) Water Efficiency Program Update – During the January 9, 2012 WEP Outreach Subcommittee meeting, the committee recommended that the region offer a response to DWR's low snow pack report because sprinklers are coming on throughout the region and there appears to be incorrect landscape irrigation information in the media. Staff worked with the outreach consultant to develop and issue the attached regional dry winter irrigation tips media release and dry winter PSA's on Thursday, January 12, 2012. The media release and PSA's have already been reported or aired on KCRA.com, Channel 3 and Capitol Public Radio.

Staff participated in the SBx7-7 CII Task Force Public Stakeholders workshop on January 12, 2012. Department of Water Resources (DWR) was to convene a task force to develop alternative best management practices (BMPs) for CII users. The task force, in conjunction with DWR, will submit a report to the legislature by April 2012. The meeting objectives were to discuss the content of the public draft report to the legislature and receive public comment. Staff took away five key points from the meeting that appeared relevant to this region.

- The recommendations from the task force are being submitted to the legislature as a report only. No recommendations or BMP's are required at this time. DWR staff reported that perhaps in future, the legislature may consider including some of the recommendations in the Urban Water Management Planning act;
- The issue of cost effectiveness may be considered at that time, but was not reviewed as part of the task force work;
- There was not enough data collected to determine a baseline of use for any particular CII sector, therefore it was difficult to determine how much could be saved;
- There is no repository for information or data collection on water use for the CII sector; and
- Landscape irrigation is the most significant on average among all CII uses.

- f) **Water Forum Update** – The Water Forum held the third cross-caucus discussion centered on implementation of the lower American River flow standard on January 18, 2012. The Water Caucus, at a meeting on January 11, 2012, committed to engaging with the State Water Resources Control Board on the implementation of the flow standard pending resolution of some key issues with the environmental caucus.
- g) **RWA Outreach** – Mr. Woodling will attend a follow-up session on the development of best practices for groundwater management sponsored by the Woods Institute at Stanford University on January 31, 2012. Woodland Davis Clean Water Agency will consider a proposal to request membership in RWA at their January 19th board meeting. Mr. Woodling met with proponents of the Garden Bar Dam project. The project proponents requested to brief the RWA board on the project, and Mr. Woodling is seeking executive committee direction on the matter.
- h) **RWA Strategic Plan** – In 2009, RWA completed its first ever comprehensive strategic plan (attached). The values, goals and objectives in the plan should guide the work of the executive committee in 2012. Mr. Woodling is seeking input from the executive committee on updating the plan during 2012.

NORTH STATE WATER ALLIANCE

A Water Resources Coalition for Northern California



Recent Delta legislation, regulations, and plans pose serious risks to the economy, environment, and quality of life in the Sacramento metropolitan area, Sacramento Valley, and Sierra Nevada. These efforts raise concerns about water rights and supplies, land use, flood protection, economic development, water and wastewater rates, local environmental resources, water quality, agricultural viability, power generation, and financing for Delta improvements. It is generally agreed that the problems of the Delta must be solved, but many people are concerned about impacts to our region. A number of stakeholders

have called for a regional coalition that can help us get ahead of issues and address concerns as a region, with a stronger voice and common objectives.

Since the impacts of a Delta solution could be widespread and diverse in our region, the alliance seeks support from a broad group of interests, including business, labor, local governments, and community groups. The alliance is focused on shared regional concerns and is not intended to replace or constrain individual actions on issues, but rather to complement and strengthen such efforts.



The alliance will serve a number of functions including:

- Informing interested parties on the status and potential impacts of Delta activities and related land use and water management issues,
- Aligning and coordinating the individual actions of alliance partners on issues,
- Identifying and educating those seeking a more active role in advocating for the region, and
- Providing a more influential voice for the north state before the legislature and the administration.

A draft resolution and principles, intended to reach the widest possible audience of potential alliance participants has been developed. Organizations are urged to adopt the principles to demonstrate support of the alliance.

For more information or to add your voice to the North State Water Alliance, please contact:



John Woodling – Regional Water Authority - (916) 967-7692 – jwoodling@rwah2o.org



Proposed Resolution for Support of a North State Water Alliance (Draft 01-16-2012)

Whereas, the Sacramento metropolitan area, the Sacramento Valley, the northern Sierra Nevada and Coast Range can benefit from regional coordination and collaboration in developing implementable solutions to future water resources challenges and opportunities, and

Whereas, conditions in the Sacramento-San Joaquin Delta have reached a state of crisis that threatens the environment of the Delta and the economy of California, and

Whereas, proposed solutions for the Delta could pose serious risks to the water supplies, economy, environment, and quality of life in northern California, and

Whereas, in order to protect these interests *(name of organization)* seeks to promote regional cooperation on water issues, and to be a part of a collaborative and comprehensive solution to the issues facing the Delta,

Therefore, be it resolved that we support a regional alliance based on the following principles:

Water rights priorities and area-of-origin assurances must be recognized and protected to ensure reliable supplies for all water uses and environmental needs in our region.

Stakeholders in the Sacramento region and northern California must be given the opportunity to be fully included in and consulted on all aspects of development of a Delta solution and other state and federal water policies that affect the region.

A Delta solution and other state or federal actions must honor and not reduce or preempt the authority and responsibilities of cities, counties, and other local agencies to take actions that further the interests of the jurisdiction and its citizens.

Northern California will continue to invest in and implement water supply, water efficiency, recycling and re-use, storage, and other water management projects and programs that are cost effective and improve our regional self-sufficiency.

We will support a Delta solution that:

- Is based on sound science to ensure it is effective and implemented in an equitable manner,
- Requires the beneficiaries of any actions associated with a Delta solution to fully fund the costs of such actions, and
- Avoids or fully mitigates negative economic, environmental, or societal impacts to areas in our region.

Signature

Date

Name

Title

North State Water Alliance Supporters

(as of 1-16-2012)

Water Providers

Carmichael Water District
Citrus Heights Water District
City of Folsom
City of Roseville
City of Sacramento
Del Paso Manor Water District
El Dorado Irrigation District
Fair Oaks Water District
Garden Highway Mutual Water Company
Georgetown Divide Public Utility District
Grizzly Flats Community Services District
Placer County Water Agency
Rancho Murieta Community Services District
Sacramento County Water Agency
Sacramento Suburban Water District
San Juan Water District

Water Organizations

Mountain Counties Water Resources Association
El Dorado County Water Agency
Regional Water Authority
Sacramento Groundwater Authority
Northern California Water Association

Local Government

El Dorado County
Placer County
Sacramento County
City of Auburn
City of Citrus Heights
City of Folsom
City of Placerville
City of Roseville
City of Rocklin
City of Sacramento
Sacramento Area Council of Governments -SACOG

Business and Trade Groups

Amador County Farm Bureau
Citrus Heights Chamber of Commerce
North State Building Industry Association
Rocklin Area Chamber of Commerce
Roseville Chamber of Commerce
S.A.G.E. - Surveyors, Architects, Geologists and Engineers (El Dorado County)
Sacramento Metro Chamber

Community Groups

Taxpayers Association of El Dorado County



5620 Birdcage Street, Suite 180
Citrus Heights, CA 95610

www.BeWaterSmart.info

NEWS RELEASE

January 10, 2012

Contact: Linda Yager
Water Efficiency Program Manager
Regional Water Authority
(916) 967-7692
lyager@rwah2o.org

Check Moisture Before Ramping Up Landscape Irrigation, Water Providers Urge

SACRAMENTO-- With the recent dry weather and warmer temperatures, Sacramento-area residents might be tempted to ramp up their landscape irrigation. But, the Regional Water Authority and local water providers are recommending restraint.

"Plants don't need as much water this time of year, even without rain," said Linda Yager, Regional Water Efficiency Program Manager. Lower temperatures, shorter daylight hours and moisture from fog and rain all combine to reduce the water demands of a typical landscape. Edible gardens and fruit bearing trees have special water requirements, so please consult with a landscape professional or your local Master Gardeners for more information.

The Regional Water Authority and local water providers offer the following dry winter tips for the typical landscape:

- Before turning on your irrigation system, check the soil to see and feel if it is still moist by using a garden trowel or shovel to dig down about three to six inches. If the soil is dry several inches or more below the surface, water the landscape one day per week, according to your water provider's schedule.

--MORE--

2-2-2-2

- Apply the “soak and cycle” method, which means to water your landscape on that one day and let the water soak into the soil for about an hour. Then use a trowel or shovel again to check the soil moisture. If the soil is moist to a depth of three inches or so, you’ve probably watered enough. If the soil is only moist down to a depth of an inch or two, you may need to irrigate for a little longer.
- Understand that if you have the type of lawn that is dormant in the winter, it will not likely need supplemental water.
- Once the rains begin, remember to turn the irrigation system off again.

"The variations in rainfall from year to year are a constant reminder for all of us to use only what we need," Yager said. "Rain or shine, we should be good stewards of our water resources--for the health of the Sacramento region, the state's economy and to ensure it is available today and for future generations."

For more information about free water-efficiency services and rebates, as well as tips for using less water now, residents can contact their local water provider or visit the Be Water Smart Web site at bewatersmart.info.

About the Regional Water Authority: RWA is a joint powers authority representing 24 water providers and affiliates in the greater Sacramento area. Its primary mission is to help its members protect and enhance the reliability, availability, affordability and quality of water resources.

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**Regional Water Efficiency Program
Dry Winter Radio PSA
FINAL --January 10, 2012**

Live Read PSAs for RWA: 60, 30, 15

BEING WATER SMART IN DRY WEATHER

60 SECOND

California is experiencing one of the driest winters on record and the snowpack is at historic lows.

Fortunately, plants and yards don't need as much water this time of year.

Lower temperatures, shorter daylight hours and moisture from fog and rain all combine to reduce the amount of water needed by a typical landscape.

Before turning on your irrigation system, check the soil to see if it's still moist. You can do this by using a garden trowel or shovel to dig down about three to six inches.

If it's dry -- water your landscape one day per week according to your water provider's schedule.

And when it DOES rain, remember to turn your sprinklers off.

Visit BeWaterSmart.info to find out more ways to use less water. That's Be Water Smart (Dot) Info

This message brought to you by the Regional Water Authority.

30 SECOND

California is experiencing one of the driest winters on record and the snowpack is at historic lows.

Fortunately, a typical landscape doesn't need as much water this time of year.

Lower temperatures, shorter daylight hours and moisture from fog and rain all combine to reduce the amount of water needed.

Check your soil before watering -- and if it's dry, run your irrigation system one day per week only.

Visit BeWaterSmart.info to find out more.

15 SECOND

California is experiencing one of the driest winters on record.

Fortunately, a typical landscape doesn't need as much water this time of year.

If it's dry, run your sprinklers one day per week only.

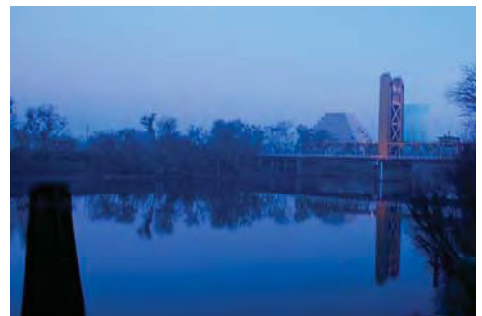
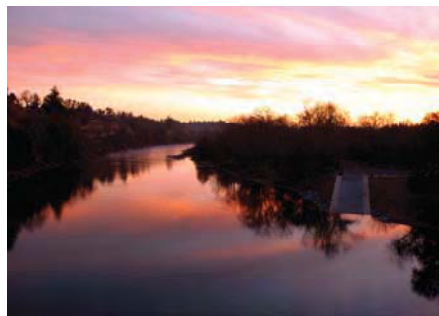
Find out more at BeWaterSmart.info

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Regional Water Authority

Strategic Plan

Adopted July 2009



RWA Members and Board Representatives

California American Water – Andy Soulé*
Carmichael Water District – Paul Selsky, Steve Nugent*
Citrus Heights Water District – Joe Dion*, Bob Churchill
Del Paso Manor Water District – John Downing, Debra Sedwick
El Dorado Irrigation District – Bill George*
Fair Oaks Water District – Randy Marx, Tom Gray
City of Folsom – Ken Payne*, Walt Sadler
Fruitridge Vista Water Company – Robert Cook, Sr., Robert Cook, Jr.
Golden State Water Company – Paul Schubert*, Ernie Gisler
City of Lincoln – Spencer Short, Kent Nakata
Orange Vale Water Company – Michael Schaeffer, Sharon Wilcox
Placer County Water Agency – Gray Allen*, Dave Breninger
Rancho Murieta Community Services District – Robert Kjome, Ed Crouse
City of Roseville – Pauline Roccucci, Derrick Whitehead
Rio Linda/Elverta Community Water District – Cathy Hood, Gilbert Tafoya
City of Sacramento – Sandy Sheedy, Marty Hanneman
Sacramento Suburban Water District – Neil Schild, Rob Roscoe*
San Juan Water District – Pam Tobin, Shauna Lorance*
City of West Sacramento – William Kristoff, Dan Mount

* Denotes Executive Committee Members

Associate Members

El Dorado County Water Agency
Sacramento Municipal Utility District
Sacramento Regional County Sanitation District

Staff

John Woodling, Executive Director
Nancy Marrier, Finance and Administrative Services Officer
Rob Swartz, Principal Project Manager
Linda Higgins, Associate Project Manager
Cecilia Partridge, Executive Assistant

Strategic Plan Consulting Team

Ken Kirby, Kirby Consulting Group
Greg Young, Tully and Young
Christine Kohn, INCommunications

Foreword

I am pleased to present the 2009 Regional Water Authority Strategic Plan. This Strategic Plan reflects not only a recognition that the external influences affecting water managers in the greater Sacramento region have changed, but also that the Regional Water Authority itself has matured since its inception in July 2001.

Although you are reading these words, I urge you to think of the RWA Strategic Plan not as a static document, but as a roadmap that will guide the organization toward achieving its goals on a daily, monthly and annual basis for the next five years. This Strategic Plan will help RWA continue its success of the past eight years, but we will be successful only to the extent that we “live” rather than just read the Strategic Plan. The Strategic Plan will be essential to decision making as new challenges and opportunities arise for RWA.

Shauna Lorance, Chair
Regional Water Authority

These are exciting times for water managers in the greater Sacramento region and throughout California. While considerable challenges lie ahead, we will also have numerous opportunities. We are better positioned to face challenges and take advantage of opportunities because of the investments we have made in regional collaboration over the last two decades.

I want to thank the Strategic Planning Committee for their efforts to bring this Strategic Plan to fruition. Committee Members included:

Paul Selsky, Carmichael Water District
Bob Churchill, Citrus Heights Water District
Tom Gallier and David Eggerton, El Dorado Irrigation District
Paul Schubert, Golden State Water Company
Gray Allen and Brian Martin, Placer County Water Agency
Ed Crouse, Rancho Murieta Community Services District
Derrick Whitehead, City of Roseville
Dan Sherry, City of Sacramento
Rob Roscoe, Sacramento Suburban Water District

I look forward to working with all RWA members and our partners in implementing this Strategic Plan.

John Woodling, Executive Director
Regional Water Authority

Mission

To serve and represent the regional water supply interests, and to assist Members in protecting and enhancing the reliability, availability, affordability, and quality of water resources.

In support of the mission we seek to preserve the water rights and entitlements of Members and maintain area-of-origin protections.

Background

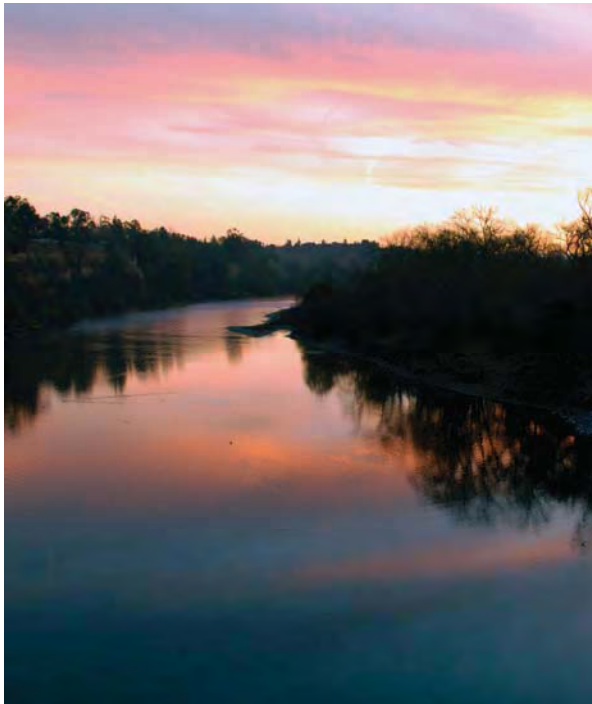
The Regional Water Authority (RWA) is a joint powers authority (JPA) formed in July 2001 as a forum to discuss and address regional water issues. RWA formed after an extensive 18-month review process to determine the most appropriate type of organization to assist local water suppliers in implementing the historic Water Forum Agreement (sidebar). RWA has nineteen members and three associate members in Sacramento, Yolo, Placer, and El Dorado Counties. Most RWA members are also signatories of the Water Forum Agreement. One of the great strengths of RWA is the diversity of its membership. RWA members include cities, water districts, mutual water companies, investor owned water utilities, and community services districts. A nine-member Executive Committee is elected annually to guide RWA.

While the Water Forum Agreement was an initial driver in RWA's formation, both the geographic scope and the breadth of issues addressed by RWA has grown over time. RWA has had a number of successes in its relatively short lifetime, including:

- Facilitating implementation of a regional conjunctive use program that supports reduced diversions from the American River in dry years,
- Undertaking the preparation of the American River Basin Integrated Regional Water Management Plan, and overseeing its implementation,
- Developing the Regional Water Efficiency Program, which assists members in implementing water conservation best management practices in a cost effective manner and in communicating water efficiency information to the public,
- Tracking and responding to state and federal legislation and policy and its potential impact on members, and
- Obtaining and managing more than \$50 million of state and federal grant funds to conduct planning and implement water supply, water quality, and environmental restoration projects.

Vision

Through regional cooperation and collaboration we improve our members' abilities to effectively manage water resources to provide high quality water supplies to the public at a reasonable cost, to promote a sustainable environment, and to support a vibrant economy.



The Water Forum Agreement

By the early 1990's, the Sacramento region had suffered three decades of litigious conflict over the American River. In 1993, the City and County of Sacramento formed the Water Forum. The Water Forum successfully brought together water purveyors, environmental groups, business and agricultural leaders, citizens, and municipal governments to find solutions for the region's water issues. Discussions and negotiations centered on two co-equal objectives; to provide a reliable water supply for planned development to the year 2030; and to protect and preserve the lower American River. The historic Water Forum Agreement was signed in 2000 by 40 stakeholder groups. The Agreement stipulates seven major elements including river flow standards, habitat management, water conservation, and groundwater management, effectively making the Agreement one of the most comprehensive integrated water management documents of its time.



Core Values

RWA members share a set of common values for the regional agency that are consistent with those of their own organizations. Members expect to be accountable to each other and to other stakeholders to model these values. We commit to being:

Transparent – We are open and honest in internal and external dealings. We encourage open participation and communication among all interested members and potentially affected people in policies, procedures and activities.

Forward Thinking – We are visionary and strategic in our approach to meeting challenges. We look for opportunities to address changing circumstances in proactive and innovative ways.

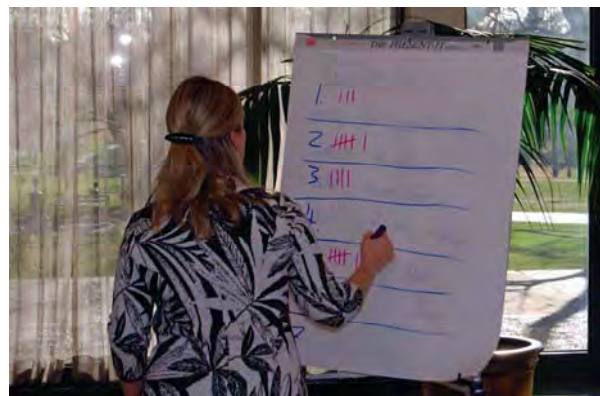
Knowledgeable – We maintain an understanding of current and relevant issues on local, regional, state, and national levels, and we evaluate how they may affect members and the region.

Responsive – We are focused on and committed to anticipating and responding to the needs of our members in accomplishing regional goals and objectives.

Regional – We take individual and collective actions to support mutual interests throughout the region. We communicate collective positions in a manner that both strengthens and is strengthened by the voices of the members. We consider the potential impacts of independent actions on others in our region.

Effective – We accomplish meaningful outcomes for the benefit of members and the region. We leverage collective resources provided by members to meet the agreed upon objectives at a lower cost than could be achieved individually.

Credible – We are recognized as a trusted and reliable source of information and as an organization whose actions are consistent with its stated intentions.



Foundational Goals

RWA developed four Foundational Goals. The Foundational Goals represent our desire to consistently make progress in priority areas of activity that will serve the needs of members. Both current and future objectives and actions of RWA will be consistent with pursuing these goals.

Goal 1 – Continuously improve an integrated regional water management plan that is comprehensive in scope and guides effective water resources management in the region.

Goal 2 - Assist members with implementing successful water resources management strategies and related programs. This includes identifying, acquiring and administering external sources of funding.

Goal 3 – Inform and educate members and interested parties by providing a forum for discussion of issues, outreach to stakeholders, and a clearinghouse for sharing information.

Goal 4 – Represent regional needs and concerns to positively influence legislative and regulatory policies and actions.



Objectives

RWA will pursue the following objectives that support the four Foundational Goals.

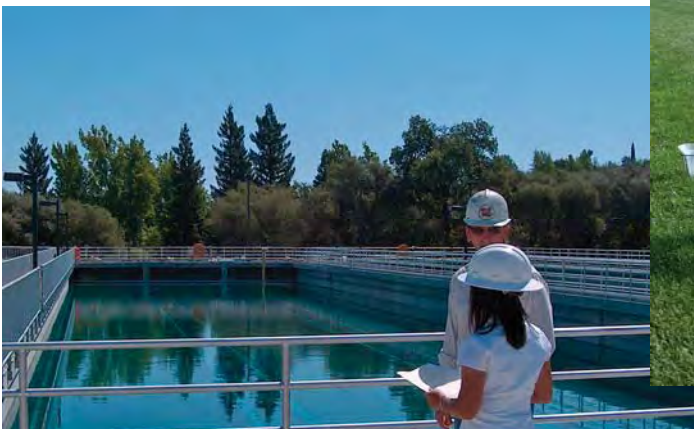
Goal 1 - Continuously improve an integrated regional water management plan that is comprehensive in scope and guides effective water resources management in the region.

1. Develop an updated American River Basin Integrated Regional Water Management Plan that meets the state's then current requirements by June 30, 2011, or earlier if dictated by funding opportunities.
2. Update the Plan as needed thereafter, including;
 - a. Complete a study of the potential impact of climate change on water supply reliability in the region by September 30, 2011.
 - b. Evaluate opportunities to leverage existing infrastructure to maximize reliable delivery of water throughout the region by September 30, 2011.
 - c. Assess the current level of recycled water use in the region and identify the most promising opportunities for expansion of recycled water by December 31, 2011.
 - d. Evaluate opportunities to coordinate groundwater management, monitoring and policy across the Placer, SGA, SCGA and South County areas of the groundwater basin and make recommendations by December 31, 2011.



Goal 2 - Assist members with implementing successful water resources management strategies and related programs. This includes identifying, acquiring and administering external sources of funding.

1. Develop a comprehensive two-year plan for the Regional Water Efficiency Program that incorporates member input and is aligned with the Water Forum conservation element and state conservation guidelines by September 30, 2010.
2. Identify opportunities to complete portions of Urban Water Management Plans on a regional basis by December 31, 2009 to assist members in complying with the December 31, 2010 deadline.
3. Evaluate level of compliance and assist in bringing 50% or more of RWA members into compliance with AB 1420 requirements for grant eligibility by March 30, 2010.
4. Obtain commitment of at least \$10,000,000 from sources other than RWA members to assist in funding updates to the American River Basin IRWM Plan and projects contained in the Plan by December 31, 2012.
5. Develop standardized terms and protocols for voluntary inclusion in members' individual mutual aid agreements by September 30, 2010.

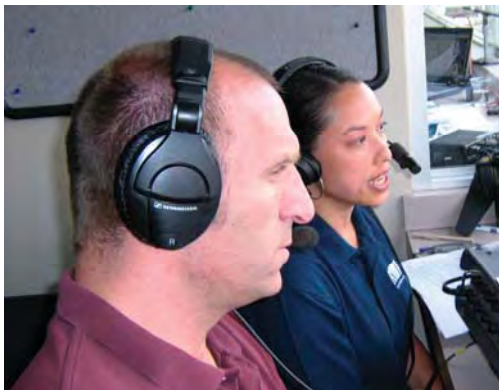


Goal 3 - Inform and educate members and interested parties by providing a forum for discussion of issues, outreach to stakeholders, and a clearinghouse for sharing information.

1. Compile details of water shortage contingency plans (drought stages, actions, triggers, etc.) for all member agencies by December 31, 2009, and identify areas for improved consistency and coordination.
2. Educate the public about water supply conditions by developing talking points and compiling drought stage information for each RWA member by January 15 of each year, updating the information as needed throughout the year, and disseminating the information to members, media outlets, and the public. Level of effort will vary depending on conditions annually.
3. Educate local elected officials about regional water issues, including those on the RWA legislative outreach agenda, through presentations to various councils, boards or commissions at least four times annually.
4. Educate RWA member agencies and stakeholders about the work of the organization and regional water issues through consistent outreach tools, including:
 - a. Newsletters to at least 600 members and interested parties produced and distributed at least three times per calendar year.
 - b. A web site that is comprehensively updated by December 31, 2009, and maintained thereafter on an on-going basis, which will include an electronic repository of documents relating to the Water Forum and other regional water issues.
 - c. At least one half-day educational workshop for Board members and other interested parties during fiscal year 2009-10 and each year thereafter.
 - d. Presentations on RWA activities to not less than 20% of RWA members boards of directors annually.
 - e. Additional communication tools identified through a survey of members needs completed by December 31, 2009.



5. Educate RWA members about the work of the agencies and organizations listed below and coordinate regional activities with those agencies by participating in meetings, workshops, conferences or other events as needed, but at least annually. Provide briefing reports to RWA members as appropriate.
 - a. California Department of Water Resources, State Water Resources Control Board, Central Valley Regional Water Quality Control Board, California Department of Public Health, U.S. Bureau of Reclamation, and U.S. Army Corps of Engineers
 - b. CABY and other IRWM groups in the Sacramento River Funding Area
 - c. Sacramento County Water Agency, SAFCA, Mountain Counties Water Resources Association, Northern California Water Association, and Water Resources Association of Yolo County
 - d. ACWA legislative and regulatory affairs staff as well as ACWA Region 3 and Region 4 representatives
 - e. Sacramento Metro Chamber of Commerce in support of Cap-to-Cap, State Legislative Day, and any additional business-water mutual interests.
6. Provide an ongoing forum for conducting the business of the organization, informing and educating members, and networking through Board meetings, Executive Committee meetings, and other Committees and special events.
7. Represent the Water Caucus in the Water Forum Successor Effort (WFSE), including:
 - a. At least twice annually, update the WFSE Plenary on the status of activities of members of the Water Caucus.
 - b. Participate fully in the WFSE coordinating committee.
 - c. Serve on the Flow Management Steering Committee through completion of the environmental documentation in late 2010.



Goal 4 - Represent regional needs and concerns to positively influence legislative and regulatory policies and actions. This includes working to preserve the water rights and entitlements of members and maintaining area-of-origin protections.

1. Annually beginning in 2010, and in accordance with optimal legislative timing, engage state and federal elected officials representing the region and their staff to discuss an agenda for action that represents a collective RWA member vision on items of regional importance.
2. Develop a tracking system of significant water related legislation, update it at least monthly, and make it readily available electronically to members by December 30, 2009.
3. By January 15, 2010, and annually thereafter, with the participation of members and their legislative advocates, develop a state legislative agenda and outreach plan for the region. Develop necessary supporting context and/or position papers describing RWA positions within 60 days of developing the legislative agenda and plan.
4. By January 1, 2010, and annually thereafter, with the participation of members and their legislative advocates, develop a federal legislative agenda and outreach plan for the region. Develop necessary supporting context and/or position papers describing RWA positions within 60 days of developing the legislative agenda and plan.



Courtesy of Rudy Meyers Photography

Strategic Planning Process

The process employed in development of the RWA Strategic Plan was designed to seek broad input from the RWA membership and external stakeholders, while still taking advantage of the power of smaller groups to work efficiently. To meet these needs, roles were defined for three overlapping groups, a Strategic Planning Committee, the RWA Executive Committee, and the full RWA Board (and selected external stakeholders). RWA staff and a team of three consultants supported development of the plan.

Strategic Planning Committee

The Strategic Planning Committee was appointed by the Board Chairperson to represent the breadth of RWA membership, incorporating agencies from throughout the geographic area; small, medium, and large water providers; agencies providing wastewater as well as water service; agencies generating hydroelectric power as well as providing water service; and cities. The Committee included both elected officials and staff. The role of the Strategic Planning Committee was twofold; first, to work with staff and consultants to design the process to be followed; and second, to develop draft materials for some plan components, which were then considered by the other groups. The Committee developed objectives and a timeline for the process, developed a survey to be completed by the broader membership, refined the values and goals that came out of the Strategic Planning Workshop, and developed drafts of the Vision and Objectives. The Strategic Planning Committee met five times over the course of seven months.

Executive Committee

The Executive Committee is a nine-member panel elected by the RWA membership each year. The Executive Committee reviewed and commented on draft materials throughout the process, and ultimately recommended adoption of the mission, vision, values, goals, and objectives to the full RWA Board. Some Executive Committee members also served on the Strategic Planning Committee.

RWA Board

All RWA Board members were requested to participate in an online survey, conducted at the beginning of the planning effort. All Board Members and several external stakeholders were urged to participate in the day-long Strategic Planning Workshop held February 20, 2009. Much of the work to develop the values and goals was accomplished at this workshop. In addition, the full Board reviewed and adopted the mission, vision, values, goals, and objectives, and directed staff to complete background information to compile the final plan.

Implementation

RWA Staff, with input from the membership, will develop a plan to accomplish each of the objectives of the RWA Strategic Plan. The implementation plan will include several elements, including:

- An evaluation of RWA's capacity to meet objectives, which may identify additional resources, polices, or other factors that may be needed to meet objectives,
- A schedule and work plan to meet objectives,
- Roles and responsibilities of staff, members, and external partners,
- Performance measures and a system to track progress, and
- A mechanism for updating the Strategic Plan periodically to respond to changing conditions.

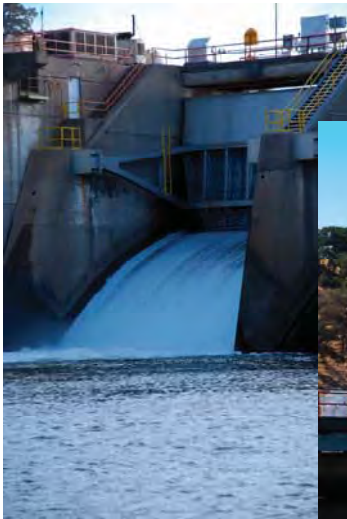
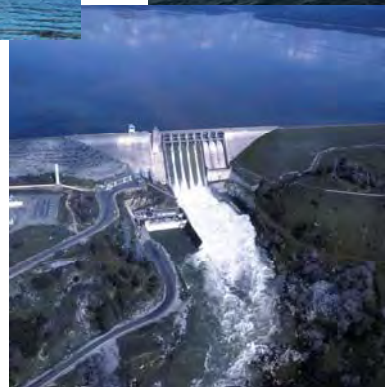


Photo courtesy of Betsy Fletcher



NOTES

Supporting Material

A number of supporting documents are available as appendices to the Strategic Plan, including:

- A copy of the survey employed and an evaluation of common themes in member responses,
- A summary of a day long Strategic Planning Workshop of the RWA Board and external stakeholders, and
- A list of attendees at the workshop.

Members may contact RWA staff to obtain copies of this supporting information.



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FOR IMMEDIATE RELEASE
January 18, 2012

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Regional Water Authority Elects New Officers for 2012 *San Juan Water District Chair, Roseville Mayor Set to Guide Region*

SACRAMENTO, Calif. – Pamela Tobin, chair of the San Juan Water District Board of Directors, has been elected chair of the Regional Water Authority (RWA) Board of Directors for 2012. Pauline Roccucci, mayor of the City of Roseville, has been elected vice chair.

Tobin, who has been a member of RWA's board since 2005 and was elected to its Executive Committee in 2011, has served on San Juan Water District's board since 2004. She served two consecutive terms as chair of the Sacramento Groundwater Authority in 2007 and 2008.

As chair of RWA's board, Tobin will guide regional efforts to improve water supply reliability, enhance water quality and protect the health of the lower American River through the American River Basin Integrated Regional Water Management Plan. She will also help lead RWA's efforts to represent the region in key policy decisions affecting the Sacramento-San Joaquin River Delta.

“We know 2012 will be an important year for decisions at the statewide level that could affect water supplies for our region and the cost of delivering water to our customers,” Tobin said. “RWA has a key role to play in engaging in these issues and aggressively preserving our water rights for agriculture, business and residential needs now and for the future.”

Roccucci, who was elected RWA's vice chair for 2012, previously served on RWA's Executive Committee and was RWA chair in 2005. She served two terms as chair of the Placer County Water Agency and served previous stints as Roseville mayor and as a member

-MORE-

of the Roseville City Council. She was elected to the city council again in 2008 and became mayor in 2010.

In addition to Tobin and Roccucci, the following local water leaders have been elected to the 2012 RWA Executive Committee: Bob Churchill, Citrus Heights Water District; Bill George, El Dorado Irrigation District; Ron Greenwood, Carmichael Water District; Rob Roscoe, Sacramento Suburban Water District; Debra Sedwick, Del Paso Manor Water District; Dan Sherry, City of Sacramento; and Andy Soulé, California American Water.

RWA is a joint powers authority representing 24 water providers and affiliated agencies in the greater Sacramento area. Its primary mission is to help its members protect and enhance the reliability, availability, affordability and quality of water resources.

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